

Job Description

Position Title: Community Construction Supervisors (3 Position)

Location: Bokkos LGA Plateau State, Nigeria

Report to: Shelter Officer.

Background:

Justice Development and Peace/Caritas (JDPC) is one of the seven commissions of the Catholic Archdiocese of Jos registered with CAC as **Social Justice and Human Development for Peace Initiative**. This Commission is responsible for social development activities in the Archdiocese. Though the JDPC is an organization within the Catholic Church its activities do not benefit only Catholics or Christians. The *JDPC serves all Humanity regardless of religious or ethnic affiliation*. It is involved in different aspects of human development, these include: Democracy and Good governance, Civic Education, Agriculture, Rural Water Supply, Human Rights/Legal Aid, Street Children, juvenile delinquencies (Under the Care for Children Programme, Prison Ministry, Women Empowerment and Peace Building.

● Summary of the situation in Bokkos

Bokkos LGA is located in the central part of Plateau State with a projected population of 264, 100 people. For over 10 years, Bokkos LGA has been plagued by sustained killings, resulting in the death of hundreds of people and the destruction of houses and farmlands, leaving a trail of devastation and despair in its wake as many have forcefully left their ancestral land to leave as IDPs in neighboring communities. The sustained attacks on Bokkos over the past decade have had far-reaching implications on farmers as they are unable to tend to their crops, herders fear venturing into the fields with their livestock, and market traders struggle to make ends meet in an atmosphere of fear and insecurity. Proficient agricultural experts to revive and bring to stability the once-thriving economy of Bokkos will be of utmost importance.

About the Project

CRS and JDPC Jos proposed a 6-month integrated emergency response project to conflict-affected individuals in Bokkos LGA, Plateau State, North Central Nigeria. The project is funded by LDSC and will target the most vulnerable conflict-affected individuals in the areas of water sanitation and hygiene, agriculture, and shelter. We are looking to fill the position of WASH Officer, which will report to the JDPC program coordinator and have a technical reporting line to the CRS infrastructure and hygiene Promotion program managers.

Specific Responsibilities:

Project Implementation

- Work with Project Officer -Shelter to develop detailed, site-specific work plan to ensure adequate technical oversight of WASH and Shelter interventions at the field-level.
- Carry out field-level infrastructure technical assessments and data collection as required.

- Supervise field-level Shelter and WASH infrastructure works related to the project (e.g., supervision of contractors, skilled and unskilled labor, and suppliers)
- Conduct daily supervision of CRS/JDPC Infrastructure and provide weekly reports to Project Officer -Shelter Officer
- Coordinate the quality component of the sites that are being supervised in collaboration with community mobilizers.
- Support the Project Officer -WASH in the training of community-based water management committees.
- Promote appropriate health, safety, and environment (HSE) construction practices by regular review of project site initiatives and monitor compliance by contractors and service providers.
- Maintain a daily time sheets of work attendance in line with progress of work.
- Contribute to the development of Scope of work, Bills of Quantities (BoQs), and technical drawings for shelter and WASH

Capacity Building

- Work closely with Latrine Cleaning Committees and Water Management committees to provide technical expertise (e.g., mentoring, monitoring, water quality, construction, assessments) related to the planned infrastructure works carried out at each site.
- Support in trainings for community Infrastructure committees on WASH infrastructure monitoring, operations, and maintenance.

Security management responsibilities:

- Abide by the security procedures and policies and report any breaches.
- Participate in personal safety training as required.
- Perform other relevant tasks as assigned.

Typical Background, Education Experience & Requirements:

- Minimum of Trade test or National Diploma in civil engineering Technology, Building Technology, Hydrology, Architecture, or related fields.
- Must have at least 1 year experience in field-level infrastructure project supervision, or construction management, with a balanced awareness of how to effectively manage contractors' performance.
- Knowledge of water supply, sanitation, and shelter construction standards.
- Good verbal and written communication skills

Preferred Requirements

- Previous experience of work in the humanitarian sector.
- Proficient in MS Office applications and design software (AutoCAD) is an asset.
- Good knowledge of the intervention area/s and local economy.
- Effective inter-personal skills, consensus-building.
- Planning and organization skills and analytical approach
- Demonstrated experience of integrity and professionalism
- Good time management skills with ability to work on multiple tasks.
- Strong customer service orientation with good communication and interpersonal skills
- Proactive, resourceful, solutions oriented and results oriented.

Reporting

- Compile and submit timely daily, weekly activity reports to the Shelter or WASH officer.
- Complete additional reports as needed.
- Effective inter-personal skills, consensus-building.
- Planning and organization skills and analytical approach

- Demonstrated experience of integrity and professionalism
- Good knowledge of the intervention area/s and local economy

Context/ Specific skills, knowledge, and experience:

- High school Diploma related to public health.
- At least two years of practical experience in relevant community development, health, WASH, or similar programs with demonstrated experience in a Gender, Protection or Community Mobilizer role, preferably with an international NGO.
- Excellent communication skills.
- Excellent computer skills
- Understanding of local language commonly spoken and local context in Bokkos LGA of Plateau state.

Required Travel: 100% community-based Position.